

## **BC Women's Hospital & Health Centre**

### **GUIDELINES FOR REGIONAL CONFERENCE GRANTS Aboriginal Health Program**

#### **Applicants must:**

1. Establish a regional planning committee.
2. Get letters of support from local band or tribal council. Applicants are also encouraged to get letters of support from local educational and health agencies.
3. Write a letter of intent to the Aboriginal Health Program outlining the rationale for a regional conference.
4. Invite the participation of BC Women's Aboriginal Health Program.
5. Agree to a collaborative decision making process with the Aboriginal Health Program.

#### **When a decision is made to fund the conference, BC Women's requires the following:**

6. Definition of the roles of the regional committee, the Aboriginal Health Program and the collaborative decisions that will be made by both groups.
7. Selection of a health authority or Band Council who will administer the funds.
8. BC Women's funds are to be used for paying the expenses of speakers and some of the administrative costs such as the advertising, telephone, fax, preparation of conference kits, etc.

**Note:** The expenses of BC Women's staff used as resource speakers will be paid by the Aboriginal Health Program.

4500 Oak St., F2  
Vancouver, B.C.  
V6H 3N1  
Telephone: 604-875-2348  
Fax: 604-875-2043